

**Community Development Advisory Commission Meeting  
May 6, 2004 Minutes**

The Community Development Commission met on Thursday, March 23, 2004 in the City Hall Council Chambers located at 221 East Main Street, Round Rock, Texas. Present were Giselle Schaefer, Rick Guzman, Rodney Howard, Karen Adair-Murphy, Martha Chavez, and Dina Schaefer. Ebby Green was absent. The meeting was called to order at 6:00 pm.

**Minutes.**

**3. Minutes: March 23, 2004.**

Chairman Schaefer asked for a motion to approve the minutes.

**Motion:** Commissioner Dina Schaefer moved to approve the March 23, 2004 minutes as submitted. Motion was seconded by Commissioner Murphy.

<b>Vote:</b>	<b>Ayes:</b>	Gisele Schaefer
		Karen Adair-Murphy
		Rick Guzman
		Rodney Howard
		Martha Chavez
		Dina Schaefer
	<b>Noes:</b>	None
	<b>Abstain:</b>	None
	<b>Absent:</b>	Ebby Green

Motion carried unanimously.

**Presentation/Recommendation:**

**4.A. Consider presentation concerning the 2004-2005 applications for funding.**

Commissioners Rodney Howard and Karen Adair-Murphy presented the subcommittee recommendations. Eighteen applications were reviewed by the subcommittee: 12 public service funding requests; 4 public facilities requests; 2 affordable housing program requests. Fifteen percent (\$67,050) of the total 2004-05 allocation (\$447,000) is set aside for public service activities, and twenty percent (\$89,400) is set aside for CDBG program administration.

**4.A. Consider recommendation concerning the 2004-2005 applications for funding.**

**Motion:** The subcommittee recommended funding the following programs/projects.

Agency	Request	Recommendation	Category	Matrix Code	Matrix Description	Program
Parks and Recreation	30,000	14,550	Public Service	05D	Youth Services	Youth scholarship program
Wm. Burnet Co Opportunities	12,000	10,000	Public Service	05A	Senior Services	Music Therapy
RRock Housing Authority	9,000	8,500	Public Service	05A	Senior Services	Senior Activity Program
Wm. Co. & Cities Hlth Dist.	16,000	8,000	Public Service	05M	Health Services	Emergency Dental Care Program

Community Development Advisory Commission Meeting  
May 6, 2004 Minutes

Wm. Co. & Cities Hlth Dist.	15,000	7,500	Public Service	05M	Health Services	CHIP Re-enrollment Outreach Project
RR Area Serving Center	8,400		Public Service	05E	Transportation Services	Transportation services
Children's Support Coalition	20,000	6,000	Public Service	05M	Health Services	Counseling services
RR Volunteer Center	3,300	3,000	Public Service	05	General	Coats for Kids
Wm. Co. & Cities Hlth Dist.	5,000	2,500	Public Service	05M	Health Services	Optical Vouchers Project 20/20
Big Brothers Big Sisters	10,000	0	Public Service	05D	Youth Services	Teen Mentoring Program
Parks and Recreation	22,600	0	Public Service	05A	Senior Services	Sr Cntr Exercise Equipment
RR Volunteer Center	2,170	0	Public Service	05	General	Volunteer Referral for RRASC
Office of Com Dev	100,000	90,550	Housing	13	Direct Homeownership Assistance	HOAP
Office of Com Dev	100,000	100,000	Housing	14A	Rehab; Single Unit Residential	Minor Home Repair Program
Parks and Recreation	15,000	0	Public Facilities	03N	Tree Planting	NeighborWoods Street Tree Program
Parks and Recreation	110,000	55,000	Public Facilities	03F	Parks	Renovation/Redev.; Playground Equipment
Round Rock Area Serving Center	35,000	35,000	Public Facilities/Impr	03	Rehab	New Serving Center Facility
Williamson County Crisis Center	10,000	10,000	Public Facilities/Impr	03	Public Facilities & Improvements	Fire Alarm Safety System
Office of Com Dev	89,400	89,400	Program Administration	N/A	N/A	Grant Administration
Totals	612,870	447,000				

Motion was seconded by Commissioner Dina Schaefer.

**Vote:**

**Ayes:**

Gisele Schaefer  
Karen Adair-Murphy  
Rick Guzman  
Rodney Howard  
Martha Chavez  
Dina Schaefer

**Noes:**

None

**Abstain:**

None

**Absent:**

Ebby Green

Motion carried unanimously.

4.B. Consider presentation regarding results of the on-line 2004 Community Needs Survey.

Ryan presented summarized results of the 2004 Community Needs Survey. 230 persons responded to the city-wide on-line survey, with half of the respondents providing written comments. This information will be presented to City Council and included in the Consolidated Plan.

Community Development Advisory Commission Meeting  
May 6, 2004 Minutes

Survey Priorities

Highest (4)	High (3)	Medium (2)	Low (1)
Child Care	Job Training	AIDS Services	Rental Assistance
Affordable Single Family Homes	Battered & Abused Spouse Services	Drug/Alcohol Abuse Treatment	Homeless Shelters
	Youth Programs	Accessibility for Disabled	Affordable Apartments
	Temporary/Emergency Housing	Elderly programs	
	Down Payment Assistance for First Time Homebuyers	Supportive Services for Homeless Persons	
	Affordable Elderly Housing	Sidewalks in Low Income Areas	
	Home Repair Loans for Homeowners	Drainage Improvements in Low Income Areas	
	Neighborhood Parks	Small Business Loans	
	Community Centers		
	Playground Equipment in Neighborhood Parks		
	Create and Retain Jobs for Low Income People		

4.C. Consider presentation concerning National Community Development Week.

National Community Development Week was celebrated at the City of Round Rock the week of April 12 – 16. Local area service providers set up booths in the McConico Building for public display during the week. An open house and award ceremony was held on Wednesday, April 14. Giselle Schaefer, Rodney Howard, and Council Alan McGraw attended and distributed certificates to agencies and individuals who participated in the CDBG program throughout the year.

Staff Comments

A. Reappointments.

Ryan reminded the Commissioners that reappointments would be considered by City Council soon. Giselle Schaefer announced that she would not seek reappointment since she has been on the Commission for six years and felt it was time to step down. Ryan thanked her for her continued commitment and support over the years.

Commissioners Comments

Giselle Schaefer invited the public to stop by Putt-N-Funn to sign a poster to support troops.

Martha Chavez said the Run for Life was very successful. Over 300 runners participated.

Karen Adair Murphy said she appreciated the opportunity to work on the Sub Committee this year for the funding process.

**Adjourn:** Being no further business, the meeting adjourned at 6:50 p.m.

Respectfully submitted,

Mona Ryan  
Community Development Coordinator